

Somerset House Trust/Somerset House Enterprises Limited

CCTV Privacy Notice

We use closed-circuit television (CCTV) cameras across our site for the purposes of crime prevention and public safety. CCTV cameras are in operation in all areas that are used by the public, areas closed to the public and the exterior of the premises.

CCTV footage is recorded based on our legitimate interest in prevention and detection of crime and to defend against potential legal claims.

The CCTV system has no automated facial recognition facility. Recordings are retained for 30 days after which they are automatically deleted unless specifically selected for retention. We have taken appropriate steps to ensure that the footage recorded by the system is stored securely.

Recordings may be retained if an incident is suspected and the recordings are required for investigation. In that case, recordings will be retained until the investigation and any consequent legal or other remediation action has been completed.

We will not share the recordings with anyone or transfer them outside the United Kingdom unless required to by law.

If you believe you have been recorded by the CCTV system you can contact us using the details below to exercise your rights as a data subject.

These rights include:

- The right to receive a copy of your data. As this is a general CCTV recording system without facial recognition capability we will ask you to give precise times and dates for the recordings you require. We may be unable to provide you with copies of any part of the recording which also includes images of other people in order to protect their rights and freedoms.
- The right to request erasure of your data. As with requests for copies we will require you to provide specific dates and times for the recordings you wish to have erased, and we may refuse to comply with your request if in our reasonable opinion such deletion would compromise our ability to use the system for the purpose for which it is intended.
- The rights to object to or limit processing. We are unable to exempt anyone from collection as the CCTV system is permanently in operation. Accordingly, we are unable to accept objections and limitations to processing as this would compromise our ability to use the system for its intended purpose.

Please note that this notice, in conjunction with the posted physical CCTV warnings on display at our premises, constitutes notification of the details of processing in accordance with Article 13 of the General Data Protection Regulation as enacted in the UK in the Data Protection Act 2018. Note also that the rights to correction and portability of data do not apply in this case.

Somerset House Trust and Somerset House Enterprises Limited are the data controllers of your personal information. The contact details to exercise your rights or to request clarification of any aspect of this notice are:

Changes to this privacy notice

This privacy notice was published on 29 April 2026.

This policy may change from time to time so please check this page occasionally to ensure you're happy with any changes.

How to contact us

Please contact us by post or email if you have any questions about this privacy policy or the information we hold about you.

Our contact details
P: Somerset House, Strand, London WC2R 1LA
E: datarequests@somersetshouse.org.uk

How to complain

If you would like to raise any complaint related to our use of your personal information, please email us at: datarequests@somersetshouse.org.uk

We hope we can resolve any query or concern you may raise about our use of your information, but if we haven't been able to do so you also have the right to lodge a complaint with the ICO, who may be contacted at <https://ico.org.uk/concerns> or telephone: 0303 123 1113.